



National Institute of Open Schooling

REGIONAL CENTRE, RANCHI

Old B.Ed Building (Ground Floor)

Zila School Campus,

(Near Shaheed Chowk) Ranchi,

Jharkhand - 834001

TENDER NOTICE

(Quotation for pulping of old Answer Books, Waste papers etc.)

The National Institute of Open Schooling (NIOS), Regional Centre, Ranchi invites sealed quotations for sale of waste papers, old books, newspaper, magazines and old answer books etc. for pulping. The sealed quotations can be submitted by the interested parties only in the prescribed Proforma. The prescribed Proforma and terms and conditions etc can be downloaded **website:** <https://rcranchi.nios.ac.in/> The last date for receipt of Sealed Quotation at NIOS Regional Centre, Ranchi is **21.03.2024 upto 05.00 PM.**

Regional Director



**National Institute of Open Schooling (NIOS)
Regional Centre, Ranchi**

(An Autonomous Institution under Ministry Of Education, Deptt. of School Education & Literacy, Govt. of India)
Old B.Ed Building (Ground Floor)
Zila School Campus,
(Near Shaheed Chowk) Ranchi,
Jharkhand – 834001.

Quotation for pulping of old Answer Books, Waste papers etc.)

National Institute of Open Schooling (NIOS) is an autonomous institution under the Deptt. of School Education & Literacy, Ministry of Education, Govt. of India. It provides education through distance mode at pre degree level i.e. for Secondary and Senior Secondary levels and also for Vocational courses to persons who wish to study further and quality for a better tomorrow. The mission of NIOS is to provide education to all especially girls, women, rural youths, working men and women, SC and ST, persons with disability and other disadvantaged persons who for one or the other reason could not continue education with the formal system. NIOS operates through a network of Twenty (21) Regional Centers and two (2) NIOS cell and about six thousand Accredited Institutions (AIs) commonly known as Study Centers in India. **NIOS is the largest open schooling system in the World.**

NIOS Regional Center Ranchi is one of the 20th regional centres of NIOS set up on 10 Feb 2013. The Regional Centre has 307 study centres in the area of academic, vocational and basic education programmes covering all the districts of Jharkhand. NIOS Regional Center Ranchi is bifurcated from regional center Patna, to cater the needs of learners from Jharkhand. **NIOS Regional Centre Ranchi work under jurisdiction of Jharkhand state.**

Schedule of Tender Quotation

Published Date	16.03.2024 (4.00 P.M.)
Bid Documents Download/Sale Start Date	16/03/2024 (5.00 P.M.) From https://rcranchi.nios.ac.in/ or RC office
Clarification Start date & Time	18/03/2024 at 10am
Clarification Closing date & Time	21/03/2024 at 4pm
Bid Submission Start Date	18/03/2024 at 10am
Bid Submission End Date	21/03/2024 at 05.00PM
Address where the Tender are to be submitted for opening	National Institute of Open Schooling (NIOS) Regional Centre, Ranchi Old B.Ed Building (Ground Floor), Zila School Campus, (Near Shaheed Chowk) Ranchi, Jharkhand – 834001.
Date, Time and venue of opening of Quotation.	Quotation will be opened on 22.03.2024 (Friday) at 15.00 Hrs at the address mentioned above.
Validity of Bid from the date of opening of Technical Bid	90 days


Regional Director

F-584-21/2016/NIOS/RC-RANCHI/Admn./Weed out/

To

M/s _____

* Last Date for receipt at Sealed Quotation is
21.03.2024 upto 05.00 P.M.

*Opening of the Sealed Quotation will take
place on 22.03.2024 at 3.00 PM at the above
address.

**Sub: To dispose off used/ unused Answer Books of previous examinations, old Question papers,
waste paper, old Prospectus, magazine and newspaper etc.**

Sir/Madam,

On behalf of National Institute of Open Schooling, Regional Centre Ranchi, sealed Quotations (sealed in double cover) are hereby invited for lifting of above items for pulping, as per Annexure-I along with an earnest money of Rs.20,000/- (Rupees twenty Thousand only) on the following terms and conditions.

TERMS AND CONDITIONS:

1. The highest rates accepted for pulping will be valid up to **27.03.2024** . The term can be extended further only on receiving written consent from the firm/ tenderer.
2. The physical inspection of above items, quantity etc. to be lifted for pulping can be made available to the interested parties from Monday to Saturday between 10.00 AM and 5.00 PM at the **Regional Centre, Ranchi**.
3. The Earnest Money of Rs.20,000/- (Rupees twenty Thousand only) should be deposited by way of Bank Draft drawn in favour of the **Secretary, NIOS, Payable at Ranchi** along with the Sealed Quotation as per Annexure-I, without which the quotations will not be considered.
4. The sealed Quotation alongwith requisite EMD duly sealed in double cover should be dropped in the Box available at the Main Entrance of the National Institute of Open Schooling, Regional Centre, Ranchi by **21.03.2024 up to 5.00 PM**.
5. Opening of sealed Quotation will take place on **22.03.2024** at **3.00 PM** in the NIOS Regional Centre in the presence of the representative of the firms/ tenderers, who may wish to be present at that time. No separate intimation thereof will be sent/ to the firms/ tenderers in this regard.
6. Amongst the tenderers the highest rate quoted against each group will be considered for acceptance.
7. The firm(s) whose highest rates offer is accepted will have to deposit 90% of the estimated cost of the item(s) to be lifted to the Regional Director, National Institute of Open Schooling, Ranchi by way of Bank Draft drawn in favour of the Secretary, NIOS, payable at Ranchi prior to lifting of the item(s) for pulping.

8. The firm(s) will have to fix the date and time of lifting of waste material with the authorized committee of the National Institute of Open Schooling. Lifting of waste material will be allowed in the presence of the Committee.
9. For weight of the goods/item(s) the facilities of Dharma Kanta available nearby to Regional Centre should be used. The payment for this purpose will be made by the firm(s).
10. Prior to weight of the materials, the weight of the vehicle in which the goods will be loaded is required to be carried out.
11. Earnest Money Deposit as well as 90% estimated cost of goods deposited by the firm(s) to National Institute of Open Schooling will be liable to be forfeited, if the materials are not lifted by the firm as per the schedule fixed by the authorized Committee of National Institute of Open Schooling.
12. No labour or labour charges for loading-unloading of the goods required to be lifted, will be provided by National Institute of Open Schooling.
13. A Certificate in respect of re-pulping of papers is to be submitted by the agency within 15 days of lifting the materials to the Regional Director, NIOS, Regional Centre, Ranchi.
14. National Institute of Open Schooling reserves the right to reject any or all the Tenders/ Quotations without assigning any reason thereof.
15. The firm (s) will have to lift the goods irrespective of the quantity of goods available, which may be small or huge.
16. For any dispute, if arises, an Arbitrator will be appointed by the NIOS competent authority, whose decision will be final. The court's jurisdiction for any dispute will be at Ranchi.

Thanking you,

Encl: Performa (Annexure -I)

Yours faithfully,



(Dr. Rajeev Prasad)
Regional Director
NIOS, RC, Ranchi

NATIONAL INSTITUTE OF OPEN
SCHOOLING REGIONAL CENTRE,
RANCHI
TECHNICAL BID PROFORMA FOR Re-pulping

Sl. No.	Particulars Information to be furnished by the Firm	
1	Name and Address of the Firm	
2	Year of Establishment (Proof to the attached)	
3	Type of Firm (Proprietary/Private/Public/Govt., etc	
4	PAN No. (Copy must be enclosed)	
5	GST Registration No. (Copy must be enclosed)	
6	Copy of the Income Tax Returns for the last three year i.e. 2019-2020, 2020-2021 and 2021-2022 (copies must be enclosed)	
7	Has the firm been Black Listed by any Govt./Semi Govt. Department during the Last Three Years	Yes/No
8	Details of Earnest Money Deposit (EMD) (Please Attach DD of EMD worth Rs. along with the Technical Bid of the Tender) Demand Draft No. Date, Name of Bank Amount of DD	
9	Whether the Tenderer has read the instructions to bidders and Terms and Conditions carefully and signed on each page of the tender document as a token of acceptance of the terms and conditions and enclosed the same with the technical bid?	Yes/No

I/We hereby accept the terms and conditions of the tender documents and shall abide by the same
Signature Name of owner of the firm Full Address, Seal of the firm, Phone No (o) (Mob. No)

Place:

Date:

Signature

Name of owner
of the firm Fill
Address, Seal of the
firm

To be admitted by the firm/tenders on letter head and inserted in NIOS Tender Box only (Sealed in double cover)

Letter No.

Date:-

The Regional Director,
Regional Centre, Ranchi,
National Institute of Open Schooling
Old B.Ed Building (Ground Floor),
Zila School Campus,
(Near Shaheed Chowk) Ranchi,
Jharkhand – 834001

Subject: To dispose off used/unused Answer Books of previous examinations, and waste papers etc.

Sir,
Having gone through the terms and conditions of the tender on the subject cited above, we,
M/s.....hereby quote out higher competitive
rates as under.

Rate(CGST/SGST) per Quintal

(In Figure) (In Words)

Group-I

(Used/Unused Answer Book)

Rs.....(Rupees.....)

Group-II

(Waste Materials)

Rs.....(Rupees.....)

We further agree to abide by the terms and conditions contained in the Tender document from Para I to 16.

The EMD in the shape of Bank Draft of Rs.....(
bearing No. Dated Drawn on(Bank) in favor of the
Secretary, NIOS, payable at ranchi is enclosed.

Thanking you,

Yours faithfully,
Signature:
Name:
Designation:
Seal of the firm